



**CSIR – Central Salt & Marine Chemicals Research Institute**  
**Gijubhai Badheka Marg, Bhavnagar – 364 002 (Gujarat)**  
[www.csmcri.res.in](http://www.csmcri.res.in)

**ADVERTISEMENT NO. 2/2024**

**Starting date for submission of Online Application: 06-01-2025 at 10:00 AM onwards**

**Last date for receipt/submission Online Application: 05-02-2025 at 11:59 PM**

**A unique opportunity for Research/S&T Management Careers in Science & Technology**

CSIR - Central Salt & Marine Chemicals Research Institute (CSIR-CSMCRI [www.csmcri.res.in](http://www.csmcri.res.in)) is one of the premier constituent establishments of the Council of Scientific and Industrial Research (CSIR), which is an Autonomous Body under the Department of Scientific & Industrial Research (DSIR), Ministry of Science & Technology, Government of India. CSIR-CSMCRI's current major thrust areas of research include salt and marine chemicals, membrane-based desalination & separation processes, catalysis for marine-based organic chemicals, specialty inorganic materials, renewable energy, and waste-to-wealth creation processes. We also intensely carry out research on plant molecular biology & biotechnology with special emphasis on seaweeds, microalgae, and halophytes – their cultivation and downstream processing. We also indulge in marine environment/ecological studies and environmental impact assessment research. While working on these domains, we build human resources through S&T-led sustainable innovations that enhance the well-being of the society and nation at large. The institute has a field station – Marine Algal Research Station (MARS) at Mandapam, Tamil Nadu. The Vision of the Institute is to “Explore, harness and transform marine resources for the good of the people of India” with a laid down mission in three verticals, namely Marine Products & Processes, Marine Biology, and Marine Environment. For specific details about the ongoing research activities of the institute, please see <https://www.csmcri.res.in/r-and-d>. The institute has an excellent State-of-the-Art accessible Centralized Instrumentation Facility that houses more than 40 sophisticated instruments for carrying out research. The institute has a good Knowledge Resource Centre that offers both physical and digital resources like journals, patents, database, software applications, etc. The institute has accommodation facilities, hostel facilities for research scholars, and IT services at both institutes and colonies with diverse demographic ambiance.

Applications are invited from enthusiastic, young Indian researchers having excellent academic record and proven scientific achievements with requisite experience and a high degree of motivation and desire to take up Research/S&T Management as a career to fill up the vacancy of following posts of scientists as per the details given below:-

<b>Designation</b>	<b>No. of Posts &amp; Reservation</b>	<b>Pay Level (as per 7<sup>th</sup> CPC)</b>	<b>*Total emoluments (as per 7<sup>th</sup> CPC)</b>	<b>** Upper age Limit not exceeding (as on the last date of receipt of applications as mentioned in the advt.)</b>
<b>Scientist</b>	Total No. of Posts: 06 UR-03 OBC-02 SC-01	Level 11	123000/-* approx. (inclusive of Basic Pay, DA, HRA, TA etc)	32** Years

\* Total emoluments means approximate total emoluments on minimum of Pay Level inclusive of Basic Pay, Dearness Allowance (DA), House Rent Allowance (HRA), Transport Allowance (TA) etc in Class ‘Y’ City.

\*\* Please see age relaxation under Relaxation column.

**Abbreviations used:** UR: Unreserved; SC: Scheduled Caste; OBC (NCL): Other Backward Class (Non-Creamy Layer);

Descriptions of Posts advertised:

<b>Post, Post Code &amp; Category</b>	<b>Essential Qualification</b>	<b>Desirable Qualification (DQ) and/or Desirable Experience (DE)</b>	<b>Job requirements/ specification</b>
Scientist Post Code-01 UR-1	PhD (thesis submitted) in Chemical Sciences or Pharmaceutical Sciences.	<b>DQ</b> – PhD Thesis in the area of Natural Products Chemistry.  <b>DE</b> - (i) Hand on experience in value addition of marine resources in terms of extraction, purification and functional modification  (ii) Use of modern analytical and spectroscopic techniques, structural elucidation like using 1D- & 2D-NMR, advanced MS, FTIR, UV, and GPC techniques.  Experience should be evident from peer-reviewed publications/patents.	To support and conduct R&D in natural product chemistry aimed towards new product/improved process development from marine natural resources such as seaweeds, halophytes etc.
Scientist Post Code-02 UR-1	PhD (Submitted) in Biological Science.	<b>DE</b> - Experience in plant genomics and NGS data analysis (genome assembly, transcriptome assembly, differential transcriptomes, gene annotation, data mining) backed with publications.	The candidate has to work in the area of genomics and bioinformatics analysis including genome assembly and NGS data analysis of salt tolerant plants. Gene mining for stress tolerance and functional validation in plants.
Scientist Post Code-03 UR-1	Ph. D. (thesis submitted) in Chemical Sciences.	<b>DE</b> - Experience in synthesis and characterization of silica-based materials such as silica, aluminosilicates, zeolites etc. aimed towards industrial applications with proven SCI indexed publications/patents.	Candidate has to work and support the synthesis of diverse silica-based materials like silica, zeolites etc. for industrial applications.
Scientist Post Code-04 OBC-1	PhD (thesis submitted) in Biological Sciences/ Biotechnology.	<b>DE</b> - Experience in algae/plant biotechnology / molecular biology supported by research training and publications in peer-reviewed journals.	The candidate has to work on genome editing of marine algae and halophyte plants for trait improvement. He/she has to characterize the molecular effect of seaweed-based bio-stimulants in plants. He/she is also expected to have knowledge of interpreting omics data and metabolic engineering.

Scientist Post Code- 05 OBC-1	PhD (thesis submitted) in the area of Biological Sciences/ Environmental Sciences/ Coastal Biology/ Marine Biology.	Field Experience and/or PhD thesis in the area of Marine Ecology/Marine Environment / Marine EIA.  Demonstrated excellence in research through publications in peer-reviewed SCI journals and/or technology development and patents.	Study coastal marine flora and fauna and critical habitats.  Marine / coastal sampling & studies Ecological impact prediction as part of Marine EIA.  EIA report preparation and participation in the accreditation process.
Scientist Post Code- 06 SC-1	ME / M.Tech. in Chemical Engineering /Chemical Technology.  <b>OR</b>  PhD (thesis submitted) in Chemical Engineering/ Chemical Technology.	<b>DE-</b> Industrial experience in chemical manufacturing / product development/ chemical project management in the domain of inorganic chemicals.  Experience in the cost computation & risk analysis of projects / processes / product development.	The selected candidate will work on:  Process development, including mass & energy balance, equipment design, cost estimation (project / production); safety, on-site process piloting / demonstration in the area of marine inorganic chemicals.  Candidate is expected to assist in translational research in the above said areas, and other institutional multidisciplinary R & D programs / projects and interact with industry for providing technology support / solutions.

### **General Information and Conditions:**

#### **1. BENEFITS UNDER COUNCIL SERVICE:**

- a. These posts carry usual allowances i.e., Dearness Allowance (DA), House Rent Allowance (HRA), Transport Allowance (TA) etc. as admissible to the central government employees and as made applicable to CSIR employees at the place of posting. Council employees are also entitled to accommodation according to the CSIR Residence Allotment Rules, subject to availability. If council or government accommodation is utilized, HRA will not be provided.
- b. In addition to the emoluments indicated against each category of posts, benefits such as reimbursement of Medical Expenses, Leave Travel Concession and Children's Education Allowances etc. are also available as per CSIR/Govt. of India (GoI) Rules as applicable to the Council Servants.
- c. The selected candidates will be governed by the 'National Pension System' or Extant Pension System based on defined contributions as adopted by CSIR for its employees.
- d. CSIR provides excellent opportunities to deserving candidates for career advancement under Assessment Promotion Scheme for Scientists, as per rules as amended from time to time.

- e. Deserving candidates may be considered for advance increments based on recommendations of the Selection Committee, subject to acceptance by the Competent Authority, in accordance with the provisions outlined in the CSIR Recruitment and Promotion Rules.
- f. In regard to all the matters concerning service conditions of employees of the Society, Central Civil Services (Conduct) Rules, 1964 and Central Civil Services (Classification, Control and Appeal) Rules, 1965, the Fundamental and Supplementary Rules framed by the Govt. of India and such other rules and orders issued by the Govt. of India from time to time shall apply to the extent applicable to the employees of the Council.
- g. All the posts carry All India Service Liability (AISL) i.e. the candidate on selection may be asked to serve anywhere in the country.

## **2. OTHER CONDITIONS:**

- a. The applicant must be a citizen of India.
- b. All applicants must fulfill the essential requirements of the post and other conditions specified in the advertisement by the last date of receipt of online application. Applicants are advised to ensure that they possess the essential qualifications/experience for the post(s) against which they are submitting their application(s). Inquiries regarding eligibility will not be entertained.
- c. The prescribed essential qualifications/experience are minimum and should be in the area as mentioned against respective post code. Mere possession of the prescribed essential qualifications/experience does not entitle candidates to be called for the interview. Duly constituted Screening Committee will adopt its own criteria for short-listing the candidates for interview. Applicants should therefore provide all relevant information over and above the prescribed minimum qualification in their application, supported by appropriate documentation. Candidates must ensure that all information is complete and accurate. Candidates applying for the position with a Ph.D. (submitted) are advised to include valid documentary proof of their thesis submission date, issued by the appropriate authority of their University/Institution. Completion of Ph.D/Masters Degree will be reckoned from the date of issue of Provisional Certificate/Notification of Result / Awarded Date, as the case may be. The candidates are required to upload one page Synopsis/ Abstract of Ph. D thesis/ M.Tech dissertation, wherever applicable.
- d. Applicants currently working in CSIR/Government Organizations/Autonomous Bodies/Statutory Bodies/Universities/PSUs etc., as regular employee must inform their department or office and upload a “No Objection Certificate” (NOC) from their employer at the time of submitting the online application (as per attached format), failing which their candidature will NOT be considered.
- e. Applications not duly filled or uploaded without required certificates / documents will be summarily rejected.
- f. The screening and selection of candidates will be conducted on the basis of the documents and information provided in the online application only. If at any stage it is discovered that a candidate does not meet the prescribed eligibility criteria or has submitted incorrect or false information in the application form; their candidature will be cancelled, even after selection and CSIR will not be responsible for any consequences resulting from the submission of such false/inaccurate information. Therefore, the candidates must ensure that all information provided in the online application are accurate and correct.
- g. If a candidate claims a qualification as equivalent to those specified in the advertisement, they must provide an order/notification or letter indicating the authority (including number and date) that recognizes this equivalence. Failure to provide such documentation may result in the rejection of the application. The decision of the competent authority of CSIR-CSMCRI concerning the equivalence of qualifications and the recognition of Universities/Institutes shall be final and binding.
- h. The period of experience in a discipline/ area of work, wherever prescribed, shall be counted after the date of acquiring the minimum prescribed educational qualifications.
- i. If any document or certificate is in a language other than Hindi or English, a self-attested transcript in Hindi or English is to be submitted with the application.
- j. The date for determining the upper age limit, qualifications and /or experience shall be the closing date prescribed for submission of online applications i.e. last date of submission of online application.
- k. Persons with benchmark disabilities (PwBD) fulfilling the eligibility conditions prescribed under GOI

instructions are encouraged to apply. Relaxation in age limit shall be applicable irrespective of the fact whether the post is reserved for them or not, provided the post is identified suitable for the Persons with Benchmark Disabilities.

- l. If a candidate is residing abroad, they may request to attend the interview online or have their candidature considered *in-absentia* by the Selection Committee. This request must be submitted in writing. However, the decision of the appointing authority in this regard shall be final and binding.
- m. Only outstation candidates called and found eligible for interview, shall be paid single to and fro second-class rail fare from the actual place of undertaking the journey or from the normal place of their residence whichever is nearer to the place of interview on production of Rail Tickets/Rail Ticket Numbers or any other proof of journey performed within India, as per rules. For road journeys between stations not connected by rail, the actual bus fare or road mileage at the lowest rate, may be reimbursed on production of documentary proof (bus tickets), as per GoI instructions on this subject.
- n. Any discrepancies between the information provided in the application and the original documents will render the candidate ineligible unless supported by valid documents/ affidavit. In such cases, the candidate will not receive reimbursement for travel fare.
- o. The decision of the Director, CSIR-CSMCRI, Bhavnagar in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, conduct of examination/interview will be final and binding on the candidates. No enquiry or correspondence will be entertained in this connection from any individual or agency on behalf of the candidate.
- p. Canvassing in any form and / or bringing any influence political or otherwise will be treated as a disqualification for the post.
- q. The number of vacancies indicated against each category/post is provisional and may vary at the time of selection.
- r. Date of Birth filled by the candidate in the online application form and the same recorded in the Matriculation/10th Standard or equivalent mark-sheet/certificate indicating date of birth will be accepted for determining the age and no subsequent request for change will be considered. Where date of birth is not available in certificate/ mark sheets, issued by concerned Educational Boards, School leaving certificate indicating Date of Birth will be considered.
- s. The Appointing Authority reserves the right to cancel the advertisement without providing any reason and may also decide not to fill any or all positions, if necessary.
- t. Notifications about the date of the interview, the recommendations of the Screening/Selection Committees, the criteria used, and any further updates, notices, addendums or corrigendum related to this advertisement will be posted solely on the CSIR-CSMCRI official website i.e <https://www.csmcri.res.in>. No individual notifications will be sent to candidates, thus the candidates are advised to check the CSIR-CSMCRI official website regularly.
- u. The selected candidates will be on probation for a specific period from the date of taking over charge of the post. The probationary period may be extended or curtailed at the discretion of the Competent Authority. After successful completion of probationary period, they will be considered for confirmation in service in accordance with the extant rules.
- v. Where a specific area or discipline is required as eligibility criteria for the post and if the same is not evident from the candidate's marks sheet and/or degree certificate from the concerned university, the candidates must provide valid document(s) to substantiate their claims, else, the decision of the Screening Committee regarding the acceptance or rejection of such claims will be final and binding on the candidates.
- w. Candidates should indicate as to whether any of their blood/close relatives [relation to a Government servant include the wife or husband, son or daughter, parents, brothers or sisters or any person related to any of them by blood or marriage, whether they are dependent on the Government servant or not] is working in CSIR or any other National Labs/ Institutes/ Units of the CSIR.
- x. In the event of any inconsistency between Hindi and English version of this advertisement, the English version shall prevail.
- y. **NO INTERIM ENQUIRY OR CORRESPONDENCE WILL BE ENTERTAINED.** The Helpdesk contact mentioned on the website for online application is for resolution of operational issues related to online submission of application form only.

### **3. AGE LIMIT & RELAXATIONS:**

- a. The upper age limit shall be relaxed by 05 years for Scheduled Caste [SC]/ Scheduled Tribe [ST] and 03 years for Other Backward Class [OBC(NCL)], as per Government orders in force, only in respect of those cases where the posts/ vacancies are reserved for respective categories.
- b. SC/ST/OBC(NCL) candidates who apply against the posts not reserved for them i.e. Unreserved (UR) posts will not be eligible for age relaxation and they will be treated at par with general candidates in respect of their selection [Application Fee Exemption is, however, applicable for SC and ST candidates in such cases].
- c. Candidates belonging to the reserved categories of SC/ST/OBC (NCL) must upload a scanned copy of their certificate with their applications. This certificate should be in the prescribed format and issued by the Competent Authority authorized to issue such certificates, such as the SDO, District Magistrate, or Deputy Commissioner, as specified by the Government of India.
- d. SC/ST/OBC (NCL) certificates should be in the prescribed formats for appointment to posts under the Government of India (GoI). The OBC (Non-Creamy Layer) certificates must also meet the Non-Creamy Layer criteria for appointment to posts under the GoI as laid down by the GoI and not for appointment in any of the States of Union bearing references to those State Govt. orders.
- e. Eligibility for OBC candidates will be based on castes listed in the Central List of the Government of India, and their sub-caste must match the entries in this list; otherwise, their candidature will not be considered under any reserved category and will be treated as Unreserved (UR), if otherwise eligible. OBC candidates in the "Creamy Layer" are not entitled to concessions available to the OBC category and must indicate their category as General.
- f. The OBC (Non-Creamy Layer) are required to additionally furnish a 'Form of Declaration' supporting their claim that they do not belong to the OBC (Creamy Layer) category based on income for the immediate preceding three financial years.
- g. SC/ST/OBC (NCL)/PwBD etc. candidates are required to present the original certificate in the prescribed format, signed by the specified authority, as and when asked. Candidate must upload scanned copy of the requisite certificate along with online application. However, the claim of the candidate belonging to specific category will be regulated as per extant GoI guidelines on the subject.
- h. Upper age limit is also relaxable upto five years for the departmental candidates. This implies that Scheduled Castes/Schedules Tribes category candidates would get maximum 10 years of age relaxation including 5 years age relaxation meant for their respective categories. Similarly, OBC(NCL) candidates would get maximum upto 08 years including 03 years of age relaxation meant for OBC(NCL) category]. This relaxation will be admissible to such departmental candidates which are with 3 years continuous service and working in posts which are in the same line or allied cadre and where a relation could be established that the service already rendered in that particular post will be useful for the efficient discharge of the duties of the post to which recruitment is being made. The decision in this regard will rest with the appointing authority.
- i. A candidate claiming to belong to the category of departmental candidate and thus seeking age relaxation under this para would be required to produce a Certificate issued after the date of advertisement from his/her Employer on the Office letter head to the effect that he/she is regularly appointed and not on casual/ad-hoc/daily wages/hourly paid/contract basis employee.
- j. The upper age limit is relaxable up to the age of 35 years for Widows, divorced Women and Women Judicially separated from their Husbands who are not remarried but no relaxation of educational qualification or method of recruitment (upto 40 years for members of Scheduled Castes/Scheduled Tribe candidates in respect of the posts reserved for them). The persons claiming age relaxation under this sub-para would be required to produce following documentary evidence:
  - i) In case of Widow, Death Certificate of her husband together with the Affidavit that she has not remarried since.
  - ii) In case of divorced Women and Women judicially separated from their husbands, a certified copy of the judgment/decreed of the appropriate Court to prove the fact of divorce or the judicial separation, as the case may be, with an Affidavit in respect of divorced Women and they have not remarried since.

- iii) Age relaxation of 10 (Ten) years [This implies that Scheduled Castes/Schedules Tribes category candidates would get maximum 15 years age relaxation including 5 years meant for their respective categories. Similarly, OBC candidates would get maximum upto 13 years including 3 years age relaxation meant for OBC category] in upper age limit shall be allowed to persons suffering from the following benchmark disabilities as per GOI instructions: (i) Category A - blindness and low vision; (ii) Category B - deaf and hard of hearing; (iii) Category C - locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy; (iv) Category D - autism, intellectual disability, specific learning disability and mental illness; (v) Category E - multiple disabilities from amongst persons under clauses (A) to (D) including deaf/blindness.
- k. The age concession to the persons with disabilities shall be admissible irrespective of the fact whether the post is reserved for person with disabilities or not, provided the post is identified suitable for the relevant category of disability.

**Note:** Definition of the above specified disabilities will be as per “THE RIGHTS OF PERSONS WITH DISABILITIES ACT, 2016”.

The persons claiming age relaxation under this sub-para would be eligible for relaxation in conditions/ reservation in posts who suffer from not less than 40% of relevant benchmark disability. Those Persons with Benchmark Disabilities (PwBD) who have availed the relaxation will have to submit Certificate of Disability issued by the Competent Authority as per the form V, VI and VII of rule 18(1) under chapter 7 of Rights of Persons with Disabilities Rules, 2017 dated 15.06.2017. The existing certificates of disability issued under the Persons with Disabilities Act 1995 (since repealed) shall continue to be valid for the period specified therein. In any case, the appointment of these candidates will be subject to their being found medically fit in accordance with the standards of medical fitness as prescribed by the Government for each individual Group ‘A’ posts to be filled by Direct Recruitment by Selection. No Application Fee is payable by them.

PLEASE NOTE, PwBD CANDIDATES SHOULD MENTION IN APPLICATIONS, THEIR CASTE/ COMMUNITY LIKE SC/ST/OBC(NCL)/GEN/EWS and also produce Certificate of the concerned Caste/Community, as this is a horizontal reservation. A candidate under the category PwBD will be considered to be eligible for appointment only if he/ she (after such physical examination as the appointing authority may prescribe) is found to satisfy the requirements of physical and medical standards for the applied posts.

- l. Any other Age relaxation shall be applicable as per extant GoI/ CSIR Recruitment Rules.
- m. Relaxation in age, over and above the stipulated limit, educational qualification and / or experience may be considered in the case of exceptionally meritorious candidates with the prior approval of DG, CSIR as per extant CSIR guidelines.

#### **4. MODE OF SELECTION:**

- a. Mere fulfilment of prescribed essential educational qualifications does not entitle a candidate to be called for interview. The duly constituted screening Committee will adopt its own criteria for short-listing the candidates to be called for interview by any one or more of the following methods:
- On the basis of higher educational qualifications.
  - On the basis of Desirable Qualifications and/or Desirable Experience in the relevant field or higher than the minimum prescribed in the advertisement.
  - On the basis of patent filed, publications in SCI/ Peer Reviewed journals, etc.
  - On the basis of quality, number and authorship (i.e. whether first author or co-author, corresponding author etc.) of Scientific Journal Publications.
  - On the basis of research specialization/ Ph. D discipline determined from the topic of research publication/ Ph. D Thesis
  - On the basis of written test/ seminar.

- By counting experience after the acquisition of essential qualifications.
- By invoking experience even in cases where there is no experience mentioned either as Essential Qualification (EQ) or as Desirable Qualification (DQ).
- Any other methodology as deemed fit by the Screening Committee.

*(The candidate should therefore mention all qualifications and experience possessed by them in the relevant area over and above the minimum prescribed qualifications, supported with documents)*

- b. Due weightage will be given to the candidates having experience in product development/ technology innovation/ translational research/ applied technology etc. during the recruitment process. Accordingly, candidates claiming such achievements, if any, must mention them in the online application along with supporting documents.

## **5. HOW TO APPLY:**

- a. Eligible candidates are required to apply ONLINE by accessing the website <http://www.csmcri.res.in> or through the link <https://www.csmcri.res.in/opportunities> available on the website <http://www.csmcri.res.in>
- b. For online application, process please refer “How-to-apply online” instructions, “Fee Payment Procedure’ and ‘Application Replica’ available on the above- mentioned website.
- c. The application is to be submitted in three distinct steps within prescribed timeline, as below: - i) Registration [online] ii) Fee Submission [online], if applicable. iii) Online application submission.
- d. If the candidate does not have valid email id, he/she should create a new valid email ID before applying online and should be kept active during the entire recruitment process.
- e. The deadlines for the above-mentioned stages of application are as follows: -
- 1. Start Date for Registration/fee submission for Online Application: 06-01-2025 at 10:00 AM.**
  - 2. Last Date for Submission of Online application: 05-02-2025 at 11.59 PM**
- f. Candidates are required to pay application fee of Rs.500/- as per ‘fee payment Procedure’ available on the website. No fee is payable, subject to uploading of relevant document, for Scheduled Castes, Scheduled Tribes, Persons with Benchmark Disabilities, Ex-Servicemen and Women. Applications without the prescribed fee will not be considered and summarily rejected. No representation against such rejection would be entertained.
- g. Candidate is required to upload his/her recent passport size colour photograph, signature [max size 50 KB each] and also relevant certificates [max size 1 MB each] at the specified placed in the online application.
- h. Applications submitted cannot be withdrawn, and fees paid are non-refundable under any circumstances. Additionally, fees cannot be held in reserve for future examinations or selections.
- i. If the Board, University, or Institute awards CGPA/SGPA/OGPA/DGPA/CPI grades etc., the candidate must convert these into a percentage using the formula provided by the concerned Board /University/Institution. Additionally, copy of the conversion formula issued by concerned Board/University/Institution must be uploaded along with online application. Failure to submit the conversion formula along with the online application form, if applicable, will result in the application being treated as incomplete.
- j. Only one application per candidate will be accepted for each postcode. If a candidate submits multiple online applications for the same postcode using different email addresses, only the most recent completed application will be considered. Candidates should retain a copy of the application print-out and any payment details for their records, as these will not be available after the application deadline.
- k. A candidate can apply for multiple postcodes, provided they fulfill all eligibility criteria for each individual postcode. However, the candidate must complete a separate application (excluding primary/registration details) along with the requisite application fee separately for each postcode.
- l. The candidate must register with their name, email address, and mobile number. After successful registration, the candidate can log in using their credentials to apply through the Online Application Portal. Once the application form is completed, the candidate can upload all relevant supporting documents and verify or edit the application to ensure it is accurate and complete. After finalizing the



application, the candidate must click 'Submit' on the draft application and update the payment details, if applicable, to successfully submit the application form. Once the application is submitted, no further modifications or amendments will be permitted. It is important to keep a printout of the completed application form. Candidates should **NOT** send a hard copy of the application after submission. They will be requested to submit a hard copy at the appropriate time.

- m. Once submitted, any request for change or correction in the application form will not be accepted under any circumstances.
- n. In the event of a fake or fabricated application or registration, that misuses the name or photo of any other person, the candidate and/or cyber café will be held accountable for appropriate legal action.
- o. Candidates currently working in CSIR/Government Organizations/Autonomous Bodies/Statutory Bodies/Universities/PSU etc., as regular employee, must upload a 'No Objection Certificate' (NOC) from their employer, along with their online application. Failure to do so will rendered the application as incomplete.
- p. Candidates are advised to check the website regularly. For addendum/corrigendum and updated information regarding this advertisement, please visit our website: <http://www.csmcri.res.in>
- q. No separate individual information/intimation shall be sent to the candidates. Therefore, candidates are advised to keep visiting regularly the website of CSIR-CSMCRI.
- r. No separate call letters will be mailed to candidates. All notifications and communications will be sent via email provided by the candidate in the application form.
- s. Any information provided by an applicant in their online application form will be binding on the candidate personally. They will be liable for prosecution and civil consequences if the information or details submitted are found to be false at any later stage.

Note: Applicants are advised to strictly adhere to the instructions. The information submitted in the online application will be considered as final for further processing. The validation rules and design are based on the requirements outlined in the advertisement and no representation in this regard will be entertained. Candidates should carefully read the advertisement and refer to the "Instructions" section on the application portal. Submission of an online application does not guarantee that the candidate meets all eligibility criteria stated in the advertisement. Applications are subject to subsequent scrutiny and may be rejected if ineligibility is discovered at any later stages. Appointments for reserved positions will be provisional, pending verification of caste certificates through appropriate channels. If verification reveals that a candidate's claim to SC/ST/OBC/PwBD status is false or incorrect, their employment will be terminated immediately without assigning any reasons and without prejudice to further legal action as deemed fit.

#### **6. Following documents must be uploaded along with online application form:**

- a. The printed copy of SBI Collect e-receipt/ Transaction reference for the application fee of Rs. 500/- (wherever applicable).
- b. Recent passport size colour photograph uploaded at appropriate place.
- c. Signature of the candidate uploaded at appropriate place.
- d. Scanned Copy of Matriculation/10th Standard or equivalent marksheet/certificate indicating date of birth or School leaving certificate indicating Date of Birth in support of Name and Date of Birth.
- e. Copy of Gazette Notification/Affidavit from appropriate authority in support of change of name/ mismatch in name/ variation in name of candidate/ parents (if applicable).
- f. Copy of educational certificate(s) and/or marksheet(s) supporting the essential qualifications and any higher qualifications.
- g. Copy of Scheduled Caste/ Scheduled Tribe/ Other Backward Class/ Economically Weaker Section/ PwBD certificate(s) in the prescribed Government of India (GoI) format issued by the specified authority, if applicable.
- h. Copy of the 'Form of Declaration' from OBC (Non-Creamy Layer) candidates, supporting their claim in the application that they do not belong to the OBC (Creamy Layer) category based on income for the immediate preceding three financial years.

- i. Copy of the judgment/decreed from the appropriate court of law for widow, divorced, or judicially separated women, to verify the status of divorce or judicial separation, if applicable. Additionally, an affidavit confirming that such candidate has not remarried.
- j. Copy of the certificate issued by the competent authority in the prescribed format for Departmental candidates claiming age concession.
- k. Copy of experience certificate(s), if any.
- l. Copy of the 'No Objection Certificate' (NOC) from the employer for candidates currently working as regular employee in CSIR /Government Organisations /Autonomous Bodies /Statutory Bodies / Universities /PSUs etc.
- m. One page Synopsis/ Abstract of of Ph.D thesis/ M.Tech dissertation.
- n. List of research publications in SCI / Peer reviewed journals etc., if applicable.
- o. Any other relevant certificates in support of the claim(s) made in the application, as applicable.

Note 1: The documents/ certificates uploaded must be legible.

Note 2: Applications without the required document(s) will be considered as incomplete will be summarily rejected.

Note 3: Candidates will be asked to bring the documents in original along with the self- attested photocopies at an appropriate time.

Note 4: The decision of the Appointing Authority in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, and conduct of examination/ seminar/ Interview/ test will be final and binding on the candidates.

#### **DISCLAIMER**

Instances for providing incorrect information and/or process violation by a candidate detected at any stage of the selection process will lead to disqualification of the candidate from the selection process and he/she will not be allowed to appear in any of the Recruitment Process in the future. If such instances go undetected during the current selection process but are detected subsequently, such disqualification will take place with retrospective effect. Clarifications / decisions given / to be given by the CSIR, regarding process for recruitment shall be final and binding.

**CONTROLLER OF ADMINISTRATION**

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**FORMAT OF 'NO OBJECTION CERTIFICATE' FROM THE EMPLOYER OF CANDIDATE**

**CURRENTLY WORKING AS REGULAR EMPLOYEE IN CSIR/ GOVERNMENT ORGANISATIONS/AUTONOMOUS BODIES /STATUTORY BODIES/ UNIVERSITIES/ PUBLIC SECTOR UNDERTAKINGS etc.**

**(Letter Head of the Institution/Issuing Authority)**

**No. ....**

**Date: ..... [DD/MM/YYYY]**

No Objection Certificate for Applying to Advertisement No. [Advertisement Number]

This is to certify that Dr./Mr./Ms. [Full Name of Employee], [Designation], is a permanent/regular employee of this department/organization and has been serving in the capacity of [Current Position] since [Joining Date].

This department/organization has no objection to his/her applying for the position advertised vide Advt. No. [Advertisement Number] dated [Advertisement Date] for the position of [Post Code/Position]. This department/organization has no objection to Dr./Mr./Ms. [Employee's Name] participating in the selection process or being considered for the aforementioned employment in the new position.

It is also certified that Dr./Mr./Ms. [Full Name of Employee] is not currently undergoing any penalties under the applicable conduct rules and Dr./Mr./Ms. [Full Name of Employee] is neither under suspension, nor any vigilance, disciplinary, or criminal cases is pending against him/her as of the date of issuance of this certificate.

This certificate is issued at the request of the applicant for the purpose of applying to the said advertisement.

Place: .....

**For [Name of Department/Organization],**

[Signature of Issuing Authority] [Name of Issuing Authority] [Designation of Issuing Authority]  
[Official Seal/Stamp] [Contact Information] [Department/Organization Address]

**THE FORM OF CERTIFICATE TO BE PRODUCED BY DEPARTMENTAL CANDIDATES EMPLOYEES FOR CLAIMING AGE CONCESSION**

**(Letter Head of the Institution/Issuing Authority)**

**No. ....**

**Date: ..... [DD/MM/YYYY]**

**CERTIFICATE FOR CLAIMING AGE CONCESSION FOR APPLYING AGAINST ADVERTISEMENT NUMBER**

This is to certify that Dr./Mr./Ms. .... S/o/D/o/W/o of Shri ..... is a regularly appointed employee of ..... (Name of the Institute) and duties performed by him/her during the period(s) are as under:

- (i) .....
- (ii) .....
- (iii) .....

Certified that:

\* (a) Dr./Mr./Ms. .... holds substantively a permanent post of ..... in the ..... (Name of the Institute) with effect from ..... to .....

OR

\* (b) Dr./Mr./Ms. .... has been continuously in temporary service on a regular basis in the post of ..... at ..... (Name of the Institute) with effect from ..... to .....

\* *Strike out which is not applicable.*

**Place: .....**

**For [Name of the Institute],**

[Signature of Issuing Authority] [Name of Issuing Authority] [Designation of Issuing Authority]  
[Official Seal/Stamp]

**THE FORM OF CERTIFICATE TO BE PRODUCED BY SCHEDULED CASTES AND SCHEDULED TRIBES CANDIDATES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA**

This is to certify that Shri/Shrimati/Kumari\* ..... Son/daughter\* of ..... of village/town\* ..... in District/Division\* ..... of the State/Union Territory\* ..... belongs to the ..... caste/tribe\* which is recognized as a Scheduled Caste/Scheduled Tribe\* under: -

- @ The Constitution (Scheduled Castes) Order, 1950
- @ The Constitution (Scheduled Tribes) Order, 1950
- @ The Constitution (Scheduled Castes) Union Territories Order, 1951
- @ The Constitution (Scheduled Tribes) Union Territories Order, 1951

[as amended by the Scheduled Castes and Scheduled Tribes List (Modification) Order, 1956; the Bombay Reorganisation Act, 1960, the Punjab Re-organisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganisation) Act, 1971, the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976., the State of Mizoram Act, 1986, the State of Arunachal Pradesh Act, 1986 and the Goa, Daman and Diu (Reorganisation) Act, 1987.]

- @ The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956
- @ The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976
- @ The Constitution (Dadar and Nagar Haveli) Schedule Castes Order, 1962 @ The Constitution (Dadar and Nagar Haveli) Scheduled Tribes Order, 1962 @ The Constitution (Pondicherry) Scheduled Castes Order, 1964
- @ The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967
- @ The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968 @ The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968 @ The Constitution (Nagaland) Scheduled Tribes Order, 1970
- @ The Constitution (Sikkim) Scheduled Castes Order, 1978 @ The Constitution (Sikkim) Scheduled Tribes Order, 1978
- @ The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989 @ The Constitution (SC) Order (Amendment) Act, 1990
- @ The Constitution (ST) Order (Amendment) Act, 1991
- @ The Constitution (ST) Order (Second Amendment) Act, 1991
- @ The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act 2002 @ The Constitution (Scheduled Castes) Order (Amendment) Act, 2002
- @ The Constitution (Scheduled Castes and Scheduled Tribes) Orders (Amendment) Act, 2002 @ The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002
- @ The Constitution (Scheduled Caste) Order (Amendment) Act 2007

%2. Applicable in the case of Scheduled Castes/Scheduled Tribes persons who have migrated from one State/Union Territory Administration to another,

This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribe certificate issued to Shri/ Shrimati\* ..... Father/Mother of Shri/Shrimati/ Kumari\* ..... of village/town\*/Territory\*\* ..... in District/Division\* ..... of the State/Union Territory\* .....who belong to the caste/ tribe\* which is recognized as a Scheduled Caste/Scheduled Tribe\* in the State/ Union Territory\* issued by the ..... dated.....

%3. Shri/ Shrimati/ Kumari\* .....and/ or\* his/ her\* family ordinarily resides in village/town\* ..... of ..... District/Division\* of the State/ Union Territory\* of.....

Signature.....

\*\*Designation.....

(With Seal of Office)  
State/Union Territory\*

Place: .....

Date: .....

\* Please delete the words which are not applicable.

@ Please quote specific Presidential Order.

% Delete the paragraph which is not applicable

NOTE: The term “ordinarily reside (s)” used here will have the same meaning as in Section 20 of the Representation of the People Act. 1950.

\*\*List of authorities empowered to issue Scheduled Caste/Scheduled Tribe Certificate

- (i) District Magistrate/ Additional District Magistrate/ Collector/ Deputy commissioner/ Additional Deputy Commissioner/ Deputy Collector/ 1st Class stipendiary Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner. (not below of the rank of 1st Class Stipendiary Magistrate).
- (ii) Chief Presidency Magistrate/ Additional Chief Presidency Magistrate/ Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub Divisional Officer of the area where the candidate and/or his/her family normally resides
- (v) Administrator/Secretary to Administrator/Development Officer (Lakshadweep)

**Note:**

ST candidates belonging to Tamil Nadu State should submit caste certificate **ONLY FROM THE REVENUE DIVISIONAL OFFICER**

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA.**

This is to certify that Shri/Smt./Kumari ..... son/daughter ..... of ..... village/town ..... In District/Division belongs to the ..... community which is recognized as a backward class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No. .... dated .....\* and/or his family ordinarily reside(s) in the..... District/Division ..... of the ..... State/Union Territory. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93- Estt. (SCT) dated 8.9.1993, OM No. 36033/3/2004- Estt. (Res) dated 9th March, 2004, O.M. No. 36033/3/2004-Estt. (Res) dated 14th October, 2008 and O.M. No. 36033/1/2013-Estt. (Res) dated 27th May, 2013\*\*

Signature.....

Designation.....\$

Dated: .....

Seal: .....

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\*- The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

\*\* - As amended from time to time.

\$ - List of Authorities empowered to issue Other Backward Classes certificate

- (i) District Magistrate/ Additional District Magistrate/ Collector/ Deputy commissioner/ Additional Deputy Commissioner/ Deputy Collector/ 1st Class stipendiary Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner. (not below of the rank of 1st Class Stipendiary Magistrate).
- (ii) Chief Presidency Magistrate/ Additional Chief Presidency Magistrate/ Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub Divisional Officer of the area where the candidate and/or his/her family normally resides
- (v) Administrator/Secretary to Administrator/Development Officer (Lakshadweep)

Note: - The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.



**FORM OF DECLARATION TO BE SUBMITTED BY THE OBC – NCL CANDIDATE (IN ADDITION TO THE COMMUNITY CERTIFICATE)**

I ..... Son/daughter of Shri ..... resident of village/town/city ..... district ..... state ..... hereby declare that I belong to the ..... community which is recognized as a backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No. 36102/22/93-Estt.(SCT) dated 8-9-1993. It is also declared that I do not belong to persons/sections (Creamy Layer) mentioned in column 3 of the Schedule to the above referred Office Memorandum dated 8-9-1993, O.M. No. 36033/3/2004-Estt.(Res.) dated 9th March, 2004 and O.M. No. 36033/3/2004-Estt.(Res.) dated 14th October, 2008 and as amended time to time.

I also declare that the condition of status/annual income for creamy layer of my Parents/guardian is within prescribed limits as on last date of application.

Signature .....  
Full Name .....  
Address .....

Place:.....  
Date:.....