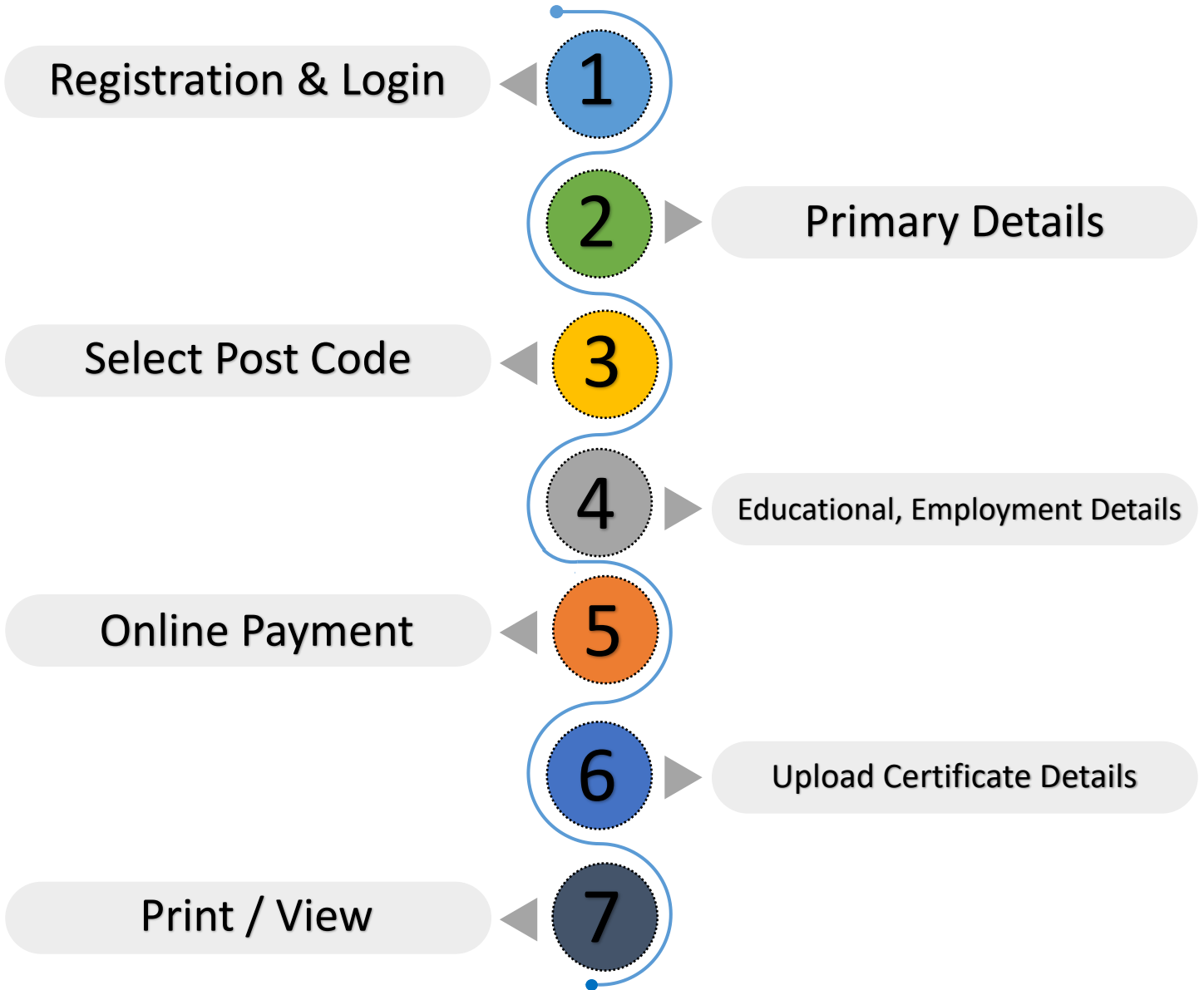




**Recruitment for the Positions of MULTI TASKING STAFF**  
**Advertisement No.06/2025 dated 06.12.2025**

**STEPS FOR ONLINE APPLICATION**





## NGRI ADVERTISEMENT NO.: 06/2025


### Important Dates

● Commencement of Online Application  
 06.12.2025 (10:00 AM)

● Last date of submission of Online Application  
 05.01.2026 (06:00 PM)


Post Code	Name of the post & Category	Total No. of posts & Reservations	Pay Matrix (7 <sup>th</sup> CPC)	Total Emoluments (As per 7 <sup>th</sup> CPC)	** Upper Age Limit not exceeding (as on 05.01.2026)
MTS	MULTI-TASKING STAFF	Total No. of posts – 12 UR-06# EWS - 01 OBC(NCL) -04 SC-01	Level - 01	Rs.35,973/-*	25 years

### Step1: Registration & Login



## Register

Already have an account? [Login here](#)



## Login

Don't have an account? [Register here](#)

## Step2: Primary Details

Medium of Trade Test/Written Test	<input type="text" value="Select"/>			
Name as per SSC / 10 <sup>th</sup> certificate	<input type="text" value="Name"/>			
Name(Ever changed)	<input type="text" value="No"/>			
Father's Name	<input type="text" value="Father's Name"/>			
Mother's Name	<input type="text" value="Mother's Name"/>			
Date of Birth DOB as recorded in the Matriculation/ 10th standard. Document for Age Proof need to be uploaded in the online application	<input type="text" value="dd-mm-yyyy"/>			
Age	<input type="text" value="age"/> <div style="text-align: right; font-size: small;">As on 05-01-2026</div>			
Place of Birth	<input type="text" value="Place of Birth"/>			
Citizenship	<input type="text" value="Indian"/>			
Gender	<input type="text" value="Select"/>			
Religion	<input type="text" value="Select"/>			
Are you a Person with Disability (with disability of 40% or more) Disability Certificate from Competent Authority, as per the specified proforma of GOI, needed to be enclosed in case of PwBD	<input type="text" value="No"/>			
<input type="checkbox"/> a) B=Blind, LV=Low Vision <input type="checkbox"/> b) D=Deaf, HH=Hard of Hearing <input type="checkbox"/> c) OA=One Arm , OL=One Leg, BA=Both Arms, BL=Both Leg, OAL=One Arm and One Leg, CP=Cerebral Palsy, LC=Leprosy Cured, Dw=Dwarfism, AAV=Acid Attack Victims, MDy=Muscular Dystrophy <input type="checkbox"/> d) ASD=Autism Spectrum Disorder (Mild, Moderate), ID= Intellectual Disorder <input type="checkbox"/> e) MD=Multiple Disabilities involving (a) to (d) above <b>Whether scribe required?</b>				
<input type="text" value="select"/>				
Category SC/ST/OBC(NCL)/EWS Certificate in Central government format from competent authority needed to be enclosed	<input type="text" value="Select"/>			
Photo Identity card number (AADHAAR)	<input type="text"/>			
PAN Number (optional)	<input type="text"/>			
Are you Ex-Servicemen?	<input type="text" value="Select"/>			
Length of service in Armed Forces	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">Years</td> </tr> <tr> <td>Months</td> </tr> <tr> <td>Days</td> </tr> </table>	Years	Months	Days
Years				
Months				
Days				

Are you permanent Government/Autonomous Bodies/ Semi Government organization/ Public Sector Undertaking employee?

Select ▼

If Yes, details of the Organization, Post held

Are you CSIR Employee?

Select ▼

If yes, the name of Institute / lab & Designation

Marital Status

Select ▼

Are you staying abroad

Select ▼

If yes, Country name

Address of Correspondence:

house no/streetno

city

District

Select State ▼

Pincode

Copy correspondence address into permanent address

Address of Permanent:

house no/streetno

city

District

Select State ▼

Pincode

Email id

xxx.xxx@gmail.com

Secondary Email id

Secondary Email id

Mobile Number

+91 Mobile Number

Alternative Mobile Number

+91 Alternative Mobile Numbe

Any relative in CSIR  
(If Yes pl. give name,post,Lab/Instt. of posting, Relationship)

No ▼

Name of relative

Post

Lab/Instt.

Relationship

Submit

Logout

### Step3: Select Post Code

Status of Application for the post(s)

Primary Details	Submitted ( <a href="#">view</a> )
Select Post Code	<div style="border: 1px solid #ccc; padding: 5px;"> <div style="border: 1px solid #ccc; padding: 2px;">Select Postcode</div> <div style="border: 1px solid #ccc; padding: 2px;">Select Postcode</div> <div style="border: 1px solid #ccc; padding: 2px; background-color: #f0f0f0;">MTS</div> </div>

Registration No	Post Code	Post Name	Print/View
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[Logout](#)

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### Step4: Educational and Employment Details

#### EDUCATIONAL QUALIFICATION

S.NO.	Qualification	University/Board	Subjects Studied	% of Marks <small>CGPA / SGPA must be converted into percentages</small>	Date of Passing (DD-MM-YYYY)	Remarks <small>(1st/2nd Class, 1st Class with Distinction, University top etc)</small>	Mode of study	Upload Certificate
1	10/SSC	Select			dd-mm-yyyy		select	<a href="#">Choose File</a> No file chosen
2	10 + 2 / XII / Diploma				dd-mm-yyyy		select	<a href="#">Choose File</a> No file chosen
3	UG				dd-mm-yyyy		select	<a href="#">Choose File</a> No file chosen
4	PG				dd-mm-yyyy		select	<a href="#">Choose File</a> No file chosen
5	other				dd-mm-yyyy		select	<a href="#">Choose File</a> No file chosen
6	other				dd-mm-yyyy		select	<a href="#">Choose File</a> No file chosen

#### DETAILS OF EXPERIENCE

Note: In case of still working, select application closing date (05-01-2026) in date of leaving field.

Note: Experience must follow Chronological Order (Old to New)

Type of Organization	Name of the Organization	Position Held	Period of Service		Nature of Work	Remuneration
			From	To		

[Add Row](#)

The above given details are true.

[Submit](#)

[Logout](#)

[Main](#)


## Step5: Online Payment (if applicable)

Status of Application for the post(s)

Primary Details	Submitted ( <a href="#">view</a> )
Educational and Employment details	Submitted
Online Payment	<a href="#">Click here</a>
Upload Certificate details	<a href="#">Click here</a>

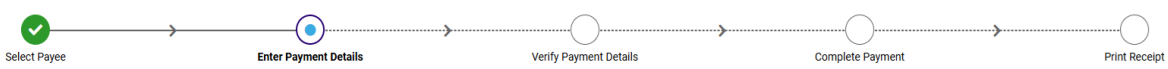
Registration No	Post Code	Post Name	Print/View
	MTS	MULTI-TASKING STAFF	---

Logout


 SB Collect

[HOME](#) [TRANSACTION HISTORY](#) [FAQS](#) [CUSTOMER SUPPORT](#)

Payment Progress



This page will expire in 05.00 minutes, please complete the data entry in time to avoid timeout error.

 NATIONAL GEOPHYSICAL RESEARCH INSTITUTE | UPPAL ROAD, HYDERABAD, HYDERABAD-500007

Enter Payment Details

Payment Category\*:

- Select any Category--
- CSIR INTEGRATED SKILL INITIATIVE PROGRAMS AT NGRI
- WORKS SECTION
- APPLICATION FEE FOR SECURITY OFFICER
- APPLICATION FEE FOR MULTI TASKING STAFF**

[Back](#)

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Candidates are required to remit the application fee of Rs.500/- in favour of "Director, CSIR-NGRI" through online payment system only viz., SBI Collect by using the following link:

<https://onlinesbi.sbi.bank.in/sbicollect/icollecthome.htm?corpID=20666>

**(Govt. Departments → Telangana → National Geophysical Research Institute → Application Fee for the post of MTS vide Advt. No. 06/2025)**

No fee is payable for SC/ST/PwBD/Women/Ex-Servicemen subject to uploading of relevant document. (as per CSIR instruction notified vide CSIR Policy Division Circular No. 5-1(603)/2018 PD dated 05.11.2024). Applications without the prescribed fee will not be considered and summarily rejected. No representation against such rejection would be entertained.

Applications submitted cannot be withdrawn, and application fee once paid is non-refundable under any circumstances. Additionally, fee cannot be held in reserve for future examinations or selections.

## Step6: Upload Certificate Details

### Certificates upload

<p><b>Photo:</b></p> <div style="border: 1px solid black; padding: 5px; text-align: center;"><p>Please add your recent passport photograph. check the space before submitting.</p></div> <p>(PHOTO Maximum Size should be 100 KB)</p> <p><input type="button" value="Choose File"/> No file chosen</p>	<p><b>Signature:</b></p> <div style="border: 1px solid black; padding: 5px; text-align: center;"><p>Please attach your signature. Check Size, before submitting.</p></div> <p>(SIGNATURE Maximum Size should be 50 KB)</p> <p><input type="button" value="Choose File"/> No file chosen</p>
<p>a. Proof of Date of Birth (Only SSC/Matriculation/10th Standard / SSLC / HSC Certificate or Birth Certificate issued by appropriate government authority will be accepted as age proof of Date of Birth) <input type="button" value="Choose File"/> No file chosen</p>	
<p>b. Aadhar Card <input type="button" value="Choose File"/> No file chosen</p>	
<p>c. Caste/Category (wherever applicable) in the prescribed format <input type="button" value="Choose File"/> No file chosen</p>	
<p>d. Name change certificate (wherever applicable) <input type="button" value="Choose File"/> No file chosen</p>	
<p>e. No Objection Certificate (wherever applicable) in the prescribed format <input type="button" value="Choose File"/> No file chosen</p>	
<p>f. Widow/Divorced women/Judicially separated women- (wherever applicable) relevant certificates for the same <input type="button" value="Choose File"/> No file chosen</p>	
<p>g. Ex-servicemen- (wherever applicable) relevant certificates/full discharge book <input type="button" value="Choose File"/> No file chosen</p>	
<p>h. PwBD certificate (wherever applicable) along with the necessary Annexures in the prescribed format <input type="button" value="Choose File"/> No file chosen</p>	
<p>i. Acknowledgement of the Application Fees paid (wherever applicable) <input type="button" value="Choose File"/> No file chosen</p>	
<p><b>Challan/ Receipt Number:</b></p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <div style="border: 1px solid black; padding: 2px;">dd-mm-yyyy</div>	
<p>l. Any relevant documents <input type="button" value="Choose File"/> No file chosen</p>	
<p><input type="checkbox"/> I, hereby, declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief and in the event of any information being found false or incorrect or any ineligibility being detected before or after the selection, my candidature is liable to be cancelled and action can be initiated against me.</p>	
<p><input type="button" value="Submit"/> <input type="button" value="Logout"/> <input type="button" value="Main"/></p>	

- a) The printed copy of SBI Collect e-receipt/ Transaction reference for the application fee of Rs.500/- (wherever applicable).
- b) Latest passport size colour photograph uploaded at appropriate place.
- c) The signature of the candidate is uploaded at an appropriate place.
- d) Copy of SSC/10th Standard or equivalent marksheet/certificate indicating date of birth or School leaving certificate indicating Date of Birth in support of Name and Date of Birth.
- e) Copy of Gazette Notification/Affidavit from appropriate authority in support of change of name/mismatch in name/variation in name of candidate/parents (if applicable).
- f) Copy of educational certificate(s) and/or marksheet(s) supporting the essential qualifications and any higher qualifications.
- g) Copy of relevant experience certificate (s), if any.
- h) Copy of Scheduled Caste/ Scheduled Tribe/Other Backward Class (Non-Creamy Layer)/Economically Weaker Section/PwBD certificate(s) in the prescribed Government of India (GoI) format issued by the specified authority, if applicable.
- i) Copy of the 'Form of Declaration' from OBC (Non-Creamy Layer) candidates, supporting their claim in the application that they do not belong to the OBC (Creamy Layer) category based on income for the immediately preceding three financial years. (in addition to the community certificate).
- j) Copy of the judgement/decree from the appropriate court of law for widow, divorced, or judicially separated women, to verify the status of divorce or judicial separation, if applicable. Additionally, an affidavit confirms that such candidate has not remarried.
- k) Copy of the 'No Objection Certificate' (NOC) from the employer for candidates currently working as regular employees in CSIR/Government Organizations/ Autonomous Bodies / Statutory Bodies/ Universities/ PSUs etc.
- l) Any other relevant certificates in support of the claim(s) made in the application, as applicable.

Note 1: The documents/ certificates uploaded must be legible.

Note 2: Applications without the required documents(s) will be considered incomplete and will be summarily rejected.

Note 3: Candidates will be asked to bring the documents in original along with self-attested photocopies at an appropriate time.

Note 4: The decision of the Appointing Authority in all matters relating to eligibility, acceptance or rejection of applications to conduct Typing/Written examination will be final and binding on the candidates.

Note 5: Those who claim SC/ST/OBC(NCL)/EWS should upload the relevant certificate without which their candidature will be considered as Unreserved provided they meet the required criteria applicable to Unreserved candidates.

## Step7: Print/View

Status of Application for the post(s)

Primary Details	Submitted ( <a href="#">view</a> )
Educational and Employment details	Submitted
Online Payment	Done
Upload Certificate details	Submitted

Registration No	Post Code	Post Name	Print/View
[REDACTED]	MTS	MULTI-TASKING STAFF	<a href="#">Print/View</a>

Dear Candidate, Application Submitted Successfully.  
Please retain a copy/printout of the application from Print/View option

[Logout](#)

Print/View is only visible after submitting the Educational and Employment Details, Payment Details, Upload Certificate Details.